

The regular meeting of the Dunellen Board of Education was held in the Dunellen High School Library on Tuesday, September 9, 2008. The meeting was called to order at 7:30 p.m. by Board President, Mr. Phillip C. Heiney, Sr.

Members Present

Mr. Peter Buccino  
Mrs. Carol Cianfrone  
Mr. James Cody  
Mr. Phillip C. Heiney, Sr.  
Mr. George Johnson  
Mrs. Barbara McGuane  
Mr. John Paul Osborn  
Mr. James Petrozelli  
Mr. Timothy Wenzel  
Mr. Pio Pennisi, Superintendent of Schools  
Mr. Vincent J. Olivo, Board Secretary

Absent

Audience

Five members of the public were in attendance.

Meeting Announcement

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Dunellen Board of Education has caused notice of this meeting by having the date, time, and place thereof posted on August 31, 2008 at the Dunellen Board of Education Office and by having sent a copy of such notice to:

Dunellen Borough Clerk  
The Courier-News  
The Home News Tribune  
The District Schools

Transaction of Business for Which Meeting was Called

Public Session: Regular Meeting

**I. Call to Order**

**II. Pledge of Allegiance and Prayer**

**III. Roll Call**

**IV. Approval of Minutes**

**A. Approval of the August 26, 2008 minutes**

Action:

Moved by Mr. Johnson, seconded by Mr. Wenzel  
to approve the minutes of August 26, 2008

Carried by voice vote (8-0)

**V. President's Remarks**

**VI. Superintendent's Report**

**A.** The Superintendent of Schools stated the pamphlet sent by the Department of Criminal Justice on pedophile awareness was in Board packet.

**B.** The Superintendent of Schools updated the Dunellen Board of Education on QSAC. Mr. Pennisi, Mr. Olivo, Mrs. Luciano and Ms. Hoy will be attending training in Trenton tomorrow. New requirement for Board members: they must have read and be familiar with all negotiated employment contracts.

**C.** The Superintendent of Schools updated the Dunellen Board of Education on Opening Day.

**VII. Questions/Comments from Public – Agenda Items**

**VIII. Information /Reports/Action**

**A. Curriculum and Instruction**

1. Approval of field trip to Morris Museum for Mrs. Murphy's class on November 12, 2008

Action:

Moved by Mr. Cody, seconded by Mr. Osborn  
to approve the Morris Museum Trip on November 12, 2008

Carried by voice vote (8-0)

2. Approval of field trip to Morris Museum for Mrs. Murphy's class on May 6, 2009

Action:

Moved by Mr. Cody, seconded by Mr. Osborn  
to approve the Morris Museum Trip on May 6, 2009

Carried by voice vote (8-0)

3. Approval of field trip to The Shakespeare Theatre of New Jersey at Drew University for Ms. Houston and Mr. McCarthy on November 5, 2008

Action:

Moved by Mr. Cody, seconded by Mr. Osborn  
to approve the Shakespeare Theatre of New Jersey field trip on November 5, 2008

Carried by voice vote (8-0)

## **B. Buildings and Grounds**

1. Comprehensive Maintenance Plan

Mr. Olivo updated the Dunellen Board of Education on the three-year Comprehensive Maintenance Plan. The Comprehensive Maintenance Plan (CMP) is required as part of the Educational Facilities Construction and Financing Act. The CMP is a three-year plan developed to document required maintenance for each of the district's buildings.

Action:

Moved by Mr. Cody, seconded by Mr. Osborn  
to approve the July 1, 2007 – June 30, 2010 Comprehensive Maintenance Plan that describes the district's required maintenance activities

Carried by voice vote (8-0)

## **C. Finance**

## **D. Executive Session**

**E. Personnel**

- 1. Approval to add the following substitute teachers to the district’s substitute list: Vivian Boylan

Action:

Moved by Mr. Osborn, seconded by Mrs. Cianfrone to accept the Superintendent’s recommendation to add the following substitute teacher to the district’s substitute list: Vivian Boylan

Buccino	Yes	Heiney	Not Voting	Osborn	Yes
Cianfrone	Yes	Johnson	Yes	Petrozelli	Yes
Cody	Yes	McGuane	Yes	Wenzel	Yes

Carried by roll call vote (8-0)

- 2. Approval to move up maternity leave to Jennifer Ruiz, teacher at Faber School

Action:

Moved by Mr. Osborn, seconded by Mrs. Cianfrone to accept the Superintendent’s recommendation to move up the maternity leave start date to Jennifer Ruiz, teacher at Faber School, from September 12, 2008 to September 10, 2008

Buccino	Yes	Heiney	Not Voting	Osborn	Yes
Cianfrone	Yes	Johnson	Yes	Petrozelli	Yes
Cody	Yes	McGuane	Yes	Wenzel	Yes

Carried by roll call vote (8-0)

**IX. Board Policy and Operations**

**A. Discussion and approval of the first reading of the following Board Policy:**

**2110.2 Mission Statement**

Action:

Moved by Mrs. Cianfrone, seconded by Mr. Petrozelli to approve the first reading of policy: 2110.2 as amended

Carried by voice vote (8-0)

**B. Approval of the second and final reading of the following Board Job Descriptions:**

**4006**            **Director of Buildings and Grounds – Central Office**  
**4007**            **IT Director/Computer Technician – Central Office**

Action:

Moved by Mrs. Cianfrone, seconded by Mr. Wenzel  
to approve the second and final reading of job descriptions: **4006** and **4007**

Carried by voice vote (8-0)

**C. Second and final reading of the following Board Policies and Regulation:**

**0142.1a**        **Nepotism**  
**R2340**        **Field Trip Procedures**  
**R5200**        **Pupil Attendance**  
**R5600**        **Pupil Discipline**

Action:

Moved by Mrs. Cianfrone, seconded by Mr. Osborn  
to approve the second and final reading of policies and regulations: 0142.1a,  
R2340, R5200 and R5600

Carried by voice vote (6-0-2; Mr. Petrozelli and Mr. Wenzel abstained)

**D. Consent Motions**

Action:

Moved by Mr. Osborn, seconded by Mr. Wenzel  
to approve the following consent motions

Carried by voice vote (8-0)

1. Approval of 2<sup>nd</sup> Bills List for August  
Approval of 1<sup>st</sup> Bills List for September

2. Approval to accept the following financial reports, append the reports to the minutes and approve the following certification:

Pursuant to N.J.A.C. 6A:23-2.11 (c.4), I certify that as of July 31, 2008, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Dunellen Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1

  
 \_\_\_\_\_  
 Vincent J. Oliver, Board Secretary

08/26/08  
 \_\_\_\_\_  
 Date

Pursuant to N.J.A.C. 6:A:23-2.11 (c.4), the Dunellen Board of Education hereby certifies that as of July 31, 2008 after review of the Secretary's Report (appropriations section) and upon the Board consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6:A:23-2.11 (c.4) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. Approval for Pediatric Workshop to increase physical therapy from one time a week to three times a week for 30 minutes for student 25008 for the 2008-2009 school year at a cost of \$59 per half-hour session
4. Acceptance of placement at The Hunter House Alternative Program at the DCF Regional School Burlington campus for student 13119 for the 2008-2009 school year
5. Approval of tuition reimbursement for two courses taken at Georgian Court University for Gina Petrozelli in the amount of \$1,932

Carried by voice vote (7-0-1; Mr. Petrozelli abstained)

6. Approval for Marie Luciano to attend the *Tools of the Mind-Preschool* workshop on October 14, 2008 at a cost of \$46.87 for mileage
7. Approval for Marie Luciano to attend the *Tools of the Mind-Kindergarten* workshop on October 15, 2008 at a cost of \$47.86 for mileage
8. Approval for Randi Axelrad to attend the *Middlesex County Guidance Council* meetings on September, 16 and December 2008 and February 3 and April 21, 2009 at a cost of \$48.64 for mileage (\$12.16 per meeting x 4)
9. Approval for Randi Axelrad to attend a *HSPA Test Training* workshop on September, 10 at a cost of \$32.64 for mileage

10. Approval for Sandy Hoy, Marie Luciano, Vincent Olivo and Pio Pennisi to attend a *NJQSAC* workshop on September 10, 2008
11. Approval for Marie Luciano to attend the *Preschool Expansion Program Implementation Guidance* workshop on September 16, 2008 at a cost of \$11.03 for mileage
12. Acceptance of the donation of a computer desk to Dunellen High School by Juley McCann
13. Approval of submission of the Fiscal Year 2009 I.D.E.I.A. Basic grant application in the amount of \$214,530 and Pre-School grant application in the amount of \$6,599
14. Approval for Dori Whitworth to attend a Wilson Reading Training workshop on September 20, 2008 at a cost of \$14.63 for mileage
15. Approval for Kathleen Becker to attend a Wilson Reading Training workshop on September 20, 2008 at a cost of \$29.95 for mileage
16. Approval for Sandy Hoy to attend a Wilson Reading Training workshop on September 20, 2008 at a cost of \$39.78 for mileage
17. Approval for Kathleen Becker to attend a *Wilson Language* workshop on September 10<sup>th</sup> and 11<sup>th</sup> at no cost
19. Approval for Dori Whitworth to attend a *Wilson Language* workshop on September 10<sup>th</sup> and 11<sup>th</sup> at no cost
20. Approval for Sandy Hoy to attend a *Wilson Language* workshop on September 10<sup>th</sup> and 11<sup>th</sup> at no cost
21. Approval for Robert Altmire to attend a *Train the Trainer Internet Safety & Cyberbullying* workshop on September 24<sup>th</sup> at a cost of \$6.08 for mileage
22. Approval for Kristin Waryga to attend a *Train the Trainer Internet Safety & Cyberbullying* workshop on September 24<sup>th</sup> at a cost of \$6.08 for mileage
23. Approval for Joseph Moran to attend a *Train the Trainer Internet Safety & Cyberbullying* workshop on September 23<sup>rd</sup> at a cost of \$6.45 for mileage
24. Approval for Patti Bobko to attend a *Train the Trainer Internet Safety & Cyberbullying* workshop on September 23<sup>rd</sup> at a cost of \$6.45 for mileage
25. Approval for Paul Lynch to attend a *Train the Trainer Internet Safety & Cyberbullying* workshop on September 23<sup>rd</sup> at a cost of \$6.45 for mileage

- 26. Approval for Julie Bushell to attend a *Train the Trainer Internet Safety & Cyberbullying* workshop on September 23<sup>rd</sup> at a cost of \$6.45 for mileage
- 27. Approval for Cota Possien-Kania to attend a *Train the Trainer Internet Safety & Cyberbullying* workshop on September 23<sup>rd</sup> at a cost of \$6.45 for mileage

**E. Approval of the following volunteer for 2008-09**

VOLUNTEER	ASSIGNMENT
Harold Sager	Classroom - JPF

Action:

Moved by Mrs. Cianfrone, seconded by Mr. Wenzel to approve Harold Sager as a volunteer for 2008-09

Carried by voice vote (8-0)

**F. Looking Ahead**

- 1. Back to School Night Grades K-2 – September 11<sup>th</sup> at 7:00 pm
- 2. Back to School Night Grades 3, 4, 5 – September 16<sup>th</sup> at 7:00 pm
- 3. Back to School Night LMS – September 17<sup>th</sup> at 7:00 PM
- 4. Back to School Night DHS – September 18<sup>th</sup> at 7:00 PM
- 5. LMS Book Fair – September 15-18
- 6. Dunellen Education 5K Run – September 27

**X. Comments from the Public – Any Issue/Topic**

**XI. New Business**

Mr. Olivo reviewed the Accountability Act Board Member Training requirements.

**XII. President’s Remarks**

**XIII. Executive Session: to discuss *non-agenda items* relating to Negotiations, Personnel, Students, Property, Legal**

**XIV. Adjournment**

Moved by Mr. Cody, seconded by Mr. Osborn  
to adjourn the meeting at 8:23 p.m.

Carried by voice vote (8-0)

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'V. Olivo', written in a cursive style.

Vincent J. Olivo  
Board Secretary