District Goals 2019-20

- To create a comprehensive community outreach program that will educate the citizens of Dunellen about the proposed $23.8 million bond that will fund the construction and renovation plans created to address an emerging population and modern curricular needs. The program will culminate in the approval of the bond in a Special Election on December 10, 2019.
- To finalize the new emergency plans for the district and the individual schools while simultaneously creating a reunification plan that would be flexible enough to cover any emergency scenario, whether it be district-wide or isolated to a specific school or schools.
- To evaluate the curricular offerings in the middle school. This will include a reassessment of the cycle electives that will result in the development of new electives that best meet the needs of 21st century learners.
- To develop a new budget process that will reflect a zero-base philosophy and require each administrator to provide a detailed, itemized budget that they will defend in pre-budget meetings with the business administrator and the superintendent. This should result in a more transparent, streamlined budgetary process that accounts for every item and avoids departmental and/or building duplication.

Agenda: For the meeting of the Board of Education, October 16, 2019 at 7:30 pm Regular Public Meeting in the Dunellen High School Library, 411 First Street, Dunellen, New Jersey

I. Call to Order

II. Pledge of Allegiance and Moment of Silence

III. Roll Call

IV. Approval of Minutes
   A. Approval of September 17, 2019 minutes
   B. Approval of September 30, 2019 minutes

V. President’s Remarks

VI. Superintendent’s Report
   A. Week of Respect
VII. Questions/Comments from Public – Agenda Items

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In support of this position, the law establishes a period of public comment at every public Board meeting.

Individuals wishing to speak must state their name and address. Comments can be limited to five minutes’ duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard.

All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy rights of others whose legal rights may be affected.

Please note: While it is not the Board’s intention to stifle comment on matters of legitimate concern to the school community, the public should be aware that if their statements violate the rights of others under the law governing defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

VIII. Information/Reports/Action

A. Curriculum and Instruction

1. Approval of the field trip for the LMS MD Class to visit Techno Print Signs & Tees in Dunellen, NJ on October 22, 2019 (rain date: November 12, 2019)

2. Approval of the Stop Underage Drinking Students to visit Faber School and speak to the 5th Grade Class on October 25, 2019

3. Approval of the field trip for the K-1 MD Class to visit the Dunellen Post Office and have lunch at Rome’s Pizza on November 12, 2019

4. Approval of the field trip for the DHS Art Club to visit Princeton University Art Museum in Princeton, NJ on December 13, 2019

5. Approval of the field trip for the Kindergarten Class to visit the Dunellen High School Auditorium to see the Polar Express Movie on December 18, 2019

6. Approval of the field trip for the 5th Grade Class to visit the Haddonfield Community Theater in Haddonfield, NJ to see “Number the Stars” play on April 3, 2020

7. Approval of the field trip for the 2nd Grade Class to visit the Turtle Back Zoo in West Orange, NJ on May 14, 2020

B. Buildings and Grounds
C. Finance

1. Approve Change Order #2 for the contract between the Board of Education and StraightEdge construction in the amount of $156,196.19 for the following items:

   - ATC Wiring for radiant heat/EFs $9,600.02
   - Ceramic tile cutting $1,066.00
   - Handicapped ramp $28,854.18
   - Main Office cabinets and walls $31,967.35
   - Main Office structural repairs $3,161.16
   - Use of Allowance $(16,143.09)
   - Ceramic tile - border/color change $465.09
   - Asbestos- SRO hall, Boys/Girls bath, associated plumbing $23,403.25
   - Driveway apron $1,531.37
   - Main Office- ductwork/dampers $10,393.67
   - Boys 3rd floor- plumbing $11,745.05
   - Main Office- Electrical additions $4,696.61
   - Weight room-plumbing chase $4,185.51
   - Skylight credit $(16,500.00)
   - Schluter credit $(1,509.47)
   - Asbestos-galvanized pipe, relocate HW $4,024.57
   - Re-pipe 2nd fl electric closet $21,021.53
   - Replace galvanized (For future phase) $7,074.26
   - Re-pipe wood shop $2,992.33
   - SRO Office- sanitary line $3,212.01
   - Asbestos- 2nd fl electric closet $4,024.57
   - Chase for electric hand dryers $2,235.87
   - Wire exhaust fans (missing wiring) $1,422.71
   - Ceramic tile wall skimming $10,423.37
   - Cement board $6,987.09
   - Owner credit for locks $(1,425.00)
   - Unused allowance $(18,856.91)

2. Sanitary Line Repairs and Bathroom Renovations

   Whereas the Board of Education awarded a publicly bid project to StraightEdge Construction for the Sanitary Line Repairs and bathroom renovations at Dunellen High School; and

   Whereas the original contract amount was $818,047.00; and

   Whereas the contractor, District and architect encountered an unforeseen condition during the demolition of and work performed when the ground floor was excavated to remove the old sanitary line. After the contractor commenced the excavation of the old sanitary line, the walls of the first floor hallway at Dunellen High School started to collapse and the contractor had to remove the hallway lockers and properly stabilize the walls to ensure the structural integrity of the first floor. The unforeseen condition needed to be immediately addressed in-order to ensure the structural integrity of the first
floor and to complete the renovations in time to open up the school on September 4, 2019. The District design consultant has thoroughly reviewed the contractors proposed costs for the required construction and the recommended amount of the change order related to this condition is $70,856.62 for the additional excavation, removal and reinstallation of the lockers and ensuring the structural integrity of the walls; and

Whereas it was not possible for the District design consultant to design / include this work when the bid specifications were prepared as the conditions were unforeseen; and

Whereas the cost of this change order exceeds the twenty percent cap permitted by law unless the change order complies with NJAC 5:30-11.9; and

Whereas the Board of Education was informed of this condition as it was uncovered and if the work was not immediately addressed, the structural integrity of the facility could have been compromised and the school could not be opened without a properly functioning main sanitary line. In addition the District has completed and submitted NJDOE Form #174 Change Order Request Form to the New Jersey Department of Education; and

Where the total of all change orders (#1, #2 and #3) for the project amounts to $227,052.81 or 27.76% from the original contract amount; and the Business Administrator has certified the availability of funds for the all of the aforementioned change orders; and

Whereas notice of this action will be published in the official newspaper of the Board of Education and the District shall file the appropriate form with the Director of Local Government Services as noted in NJAC 5:30-11.9 and a summary report shall be included in the annual audit of the school district as supplemental material.

Now, Therefore Be It resolved that the Dunellen Board of Education approve Change Order #3 in the amount of $70,856.62 with the express understanding that the change order was required to ensure the structural integrity of Dunellen High School and to ensure the building could open on September 4, 2019.

D. Executive Session

E. Personnel

1. Approval of employment for individuals and positions listed on the attached “Staff Approval List”

2. Approval to employ Warren Tseng, Rakhi Modi, and Jeffrey Murray as Mathematics Instructors for the LMS Before/After School Intervention/Enhancement Program funded by Title I FY20

3. Approval to employ Allison Drone, Amber Michalisz and Lauren Hendricks as Language Arts Instructors for the LMS Before/After School Intervention/Enhancement Program funded by Title I FY20

4. Approval to amend the extension of Mrs. Jessica Johnston’s maternity leave of absence for the 2019-20 school year, with an anticipated return date of September 1, 2020
5. Approval to amend the extension of Mrs. Nicole Jiras’ maternity leave of absence for the 2019-20 school year, with an anticipated return date of September 1, 2020

6. Approval to grant Ms. Meghan Keen five (5) additional family illness days at the recommendation of the Superintendent of Schools

IX. Board Policy and Operations

A. Approval of the following Student Teachers – Classroom Observation Only

<table>
<thead>
<tr>
<th>Student Name</th>
<th>School</th>
<th>Placement</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark Orlando</td>
<td>Monmouth University</td>
<td>Faber Elementary</td>
<td>Fall 2019</td>
</tr>
<tr>
<td>Patrick Navarro</td>
<td>CUNY</td>
<td>Dunellen HS</td>
<td>Fall 2019</td>
</tr>
<tr>
<td>Danielle Scolaro</td>
<td>Raritan Valley Community College</td>
<td>Faber Elementary</td>
<td>Fall 2019</td>
</tr>
</tbody>
</table>

B. Approval of the following Volunteers

<table>
<thead>
<tr>
<th>Volunteer</th>
<th>Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stephanie Bond</td>
<td>Drama</td>
</tr>
<tr>
<td>Johnathan Desmelyk</td>
<td>Football</td>
</tr>
<tr>
<td>Meghan Forte</td>
<td>Education</td>
</tr>
<tr>
<td>Cathleen Fay</td>
<td>Behavior Therapist</td>
</tr>
</tbody>
</table>

C. Approval to accept the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board’s September 20, 2019 meeting, which encompasses all HIB findings between September 17, 2019, and September 30, 2019

D. Consent Motions

1. Approval of the Bills list dated 10/16/19

2. Resolution to retroactively appoint the Affirmative Action Team as included in the Comprehensive Equity Plan to conduct a Needs Assessment and develop the Comprehensive Equity Plan (CEP)

3. Approval of the 2019-2020 Joint Transportation Agreement with the Piscataway Board of Education

   Route: East Brunswick Vo-Tech  
   # of Students: 5  
   Cost: $9,577

19: 10-16
4. Approval for placement at Bright Beginnings Learning Center for the 2019-2020 school year for student 100287 at a tuition cost of $53,460 with transportation to be determined

5. Approval for the Brookfield Educational Services staff to provide bedside instruction for student 26022 at a cost of $42.50/hour

6. Approval for the Learn Well Education staff to provide bedside instruction for student 100267 at a cost of $42.00/hour

7. Approval of the following staff travel:

<table>
<thead>
<tr>
<th>Participant</th>
<th>Workshop</th>
<th>Date</th>
<th>Cost</th>
<th>Funded by NCLB</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Title I</td>
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<td>Title II</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>Title III</td>
</tr>
<tr>
<td>Robert Parsells</td>
<td>Improving the Outcome for Hispanics in AP CS, Union, NJ</td>
<td>10/19/19</td>
<td>Mileage $34.91</td>
<td>Yes</td>
</tr>
<tr>
<td>Eugene Mosley</td>
<td>NJ School Board Convention, Atlantic City, NJ</td>
<td>10/21 – 10/24/19</td>
<td>Registration $375 Lodging $384 Mileage/Meals/Other $400</td>
<td>No</td>
</tr>
<tr>
<td>Faith Thompson</td>
<td>NJ School Board Convention, Atlantic City, NJ</td>
<td>10/21 – 10/24/19</td>
<td>Registration $375</td>
<td>No</td>
</tr>
<tr>
<td>Jessica Derkack</td>
<td>Section 504 Explained, Monroe, NJ</td>
<td>10/23/19</td>
<td>Registration $150 Mileage $14.38 Other $1.80</td>
<td>No</td>
</tr>
<tr>
<td>Sandra Lowrey</td>
<td>Tools of the Mind - Year One, Hamilton Township, NJ</td>
<td>10/24/19 1/16/20 4/2/20</td>
<td>Mileage $63.06</td>
<td>No</td>
</tr>
<tr>
<td>Alexandra Peigelbeck-Manolas</td>
<td>Tools of the Mind - Year One, Hamilton Township, NJ</td>
<td>10/24/19 1/16/20 4/2/20</td>
<td>Mileage $63.06</td>
<td>No</td>
</tr>
<tr>
<td>Barbara Guhl</td>
<td>52nd Annual Reading &amp; Writing Conference, New Brunswick, NJ</td>
<td>10/25/19</td>
<td>Registration $180 Mileage $5.15</td>
<td>Yes</td>
</tr>
<tr>
<td>David Miller</td>
<td>Association of Math Teachers of NJ Fall Conference, Plainsboro, NJ</td>
<td>10/25/19</td>
<td>Registration $150 Mileage $15.87</td>
<td>Yes</td>
</tr>
<tr>
<td>Ina Vanessa Macalalad</td>
<td>AP Calculus Roundtable, Bernardsville, NJ</td>
<td>11/6/19</td>
<td>Mileage $9.18</td>
<td>No</td>
</tr>
<tr>
<td>Patricia Bodak</td>
<td>AP Biology Workshop, Colts Neck, NJ</td>
<td>11/8/19</td>
<td>Registration $285 Mileage $19.34</td>
<td>Yes</td>
</tr>
<tr>
<td>Sean Murphy</td>
<td>Strategies for Reaching “I Don’t Care” Students, West Orange, NJ</td>
<td>11/21/19</td>
<td>Registration $259 Mileage $14.02</td>
<td>Yes</td>
</tr>
<tr>
<td>Jessica Derkack</td>
<td>Mindful Meditation Workshop, Bridgewater, NJ</td>
<td>11/22/19</td>
<td>Mileage $5.51</td>
<td>No</td>
</tr>
<tr>
<td>Gary Lubisco</td>
<td>Principal Learning Network, Branchburg, NJ</td>
<td>12/6/19</td>
<td>Mileage $8.68</td>
<td>No</td>
</tr>
<tr>
<td>Participant</td>
<td>Workshop</td>
<td>Date</td>
<td>Cost</td>
<td>Funded by</td>
</tr>
<tr>
<td>------------------</td>
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</tr>
<tr>
<td>Elizabeth Willoughby</td>
<td><em>NJASL Annual Conference “Better Together”, East Brunswick, NJ</em></td>
<td>12/9/19</td>
<td>Registration $215</td>
<td>NCLB Title I</td>
</tr>
<tr>
<td></td>
<td></td>
<td>12/10/19</td>
<td>Mileage $12.40</td>
<td>NCLB Title II</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Other $16</td>
<td>NCLB Title III</td>
</tr>
<tr>
<td>Mary Bolcar</td>
<td><em>Writing Effective HIB Reports, New Providence, NJ</em></td>
<td>12/10/19</td>
<td>Registration $150</td>
<td>No</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Mileage $7.25</td>
<td></td>
</tr>
<tr>
<td>Sandra Hoy-Weiberth</td>
<td><em>Writing Effective HIB Reports, New Providence, NJ</em></td>
<td>12/10/19</td>
<td>Registration $150</td>
<td>No</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Mileage $6.56</td>
<td></td>
</tr>
<tr>
<td>Jessica Derkack</td>
<td><em>Writing Effective HIB Reports, New Providence, NJ</em></td>
<td>12/10/19</td>
<td>Registration $150</td>
<td>No</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Mileage $6.69</td>
<td></td>
</tr>
</tbody>
</table>

E. Looking Ahead

1. October 25 – LMS Fall Dance
2. October 29 – Board Meeting

X. Comments from the Public – Any Issue/Topic

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In support of this position, the law establishes a period of public comment at every public Board meeting.*

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XI. New Business

XII. President’s Remarks

XIII. Executive Session

XIV. Adjournment
<table>
<thead>
<tr>
<th>Line</th>
<th>Position Info</th>
<th>DisplayInfo</th>
</tr>
</thead>
</table>
| 1    | Position Code: 3116-000-040-02  
Position Description: School Psychologist  
Position Start Date: October 28, 2019  
Position End Date: June 30, 2020 | Name: Dudova, Viera  
Guide: DEA Teachers - MA+30 Step:11  
FTE: 1.0000  
Salary: $63,000.00  
FTE Salary: $63,000.00  
Overtime Allowed: N |
| 2    | Position Code: 2236-040-023-01  
Position Description: Science Physics Teacher  
Position Start Date: September 01, 2019  
Position End Date: June 30, 2020 | Name: McGovern, Timothy  
Guide: DEA Teachers - MA Step:13  
FTE: 1.0000  
Salary: $64,900.00  
FTE Salary: $64,900.00  
Overtime Allowed: N |
| 3    | Position Code: 9200-040-053-09  
Position Description: Gate Attendant  
Position Start Date: September 01, 2019  
Position End Date: June 30, 2020 | Name: Breckenridge, Mary  
FTE: 1.0000  
Daily Rate: $30.00  
Overtime Allowed: N |
| 4    | Position Code: 1004-050-026-03  
Position Description: Technology Teacher  
Position Start Date: September 01, 2019  
Position End Date: June 30, 2020 | Name: Neves, Melissa  
Guide: DEA Teachers - BA+30 Step:4  
FTE: 0.8333  
Salary: $51,100.00  
FTE Salary: $42,581.63  
Overtime Allowed: N |
| 5    | Position Code: 9000-050-100-03  
Position Description: Long Term Sub: Jiras  
Position Start Date: September 01, 2019  
Position End Date: June 30, 2020 | Name: Mollon, Chelsea  
Guide: DEA Teachers - MA Step:2  
FTE: 1.0000  
Salary: $50,700.00  
FTE Salary: $50,700.00  
Overtime Allowed: N |
| 6    | Position Code: 9000-050-100-05  
Position Description: Long Term Sub: Johnston  
Position Start Date: September 01, 2019  
Position End Date: June 30, 2020 | Name: D'Amico, Craig  
Guide: DEA Teachers - MA Step:5  
FTE: 1.0000  
Salary: $53,000.00  
FTE Salary: $53,000.00  
Overtime Allowed: N |
### Location: Lincoln Middle School

#### Department: C&I Hourly

<table>
<thead>
<tr>
<th>Line</th>
<th>Position Info</th>
<th>DisplayInfo</th>
</tr>
</thead>
</table>
| 7    | Position Code: 2400-060-104-04  
Position Description: Before/After School Intervention/Enhancement Program: Math  
Position Start Date: September 01, 2019  
Position End Date: June 30, 2020 | Name: Tseng, Warren  
FTE: 1.0000  
Hourly Wage: $42.50  
Overtime Allowed: N |
| 8    | Position Code: 2400-060-104-05  
Position Description: Before/After School Intervention/Enhancement Program: Math  
Position Start Date: September 01, 2019  
Position End Date: June 30, 2020 | Name: Modi, Rakhi  
FTE: 1.0000  
Hourly Wage: $42.50  
Overtime Allowed: N |
| 9    | Position Code: 2400-060-104-06  
Position Description: Before/After School Intervention/Enhancement Program: Math  
Position Start Date: September 01, 2019  
Position End Date: June 30, 2020 | Name: Murray, Jeffrey  
FTE: 1.0000  
Hourly Wage: $42.50  
Overtime Allowed: N |
| 10   | Position Code: 2400-060-104-07  
Position Description: Before/After School Intervention/Enhancement Program: Language Arts  
Position Start Date: September 01, 2019  
Position End Date: June 30, 2020 | Name: Dronne, Allison  
FTE: 1.0000  
Hourly Wage: $42.50  
Overtime Allowed: N |
| 11   | Position Code: 2400-060-104-08  
Position Description: Before/After School Intervention/Enhancement Program: Language Arts  
Position Start Date: September 01, 2019  
Position End Date: June 30, 2020 | Name: Michaleczyn, Amber  
FTE: 1.0000  
Hourly Wage: $42.50  
Overtime Allowed: N |
| 12   | Position Code: 2400-060-104-09  
Position Description: Before/After School Intervention/Enhancement Program: Language Arts  
Position Start Date: September 01, 2019  
Position End Date: June 30, 2020 | Name: Caulfield, Lauren  
FTE: 1.0000  
Hourly Wage: $42.50  
Overtime Allowed: N |

### Location: Lincoln Middle School

#### Department: Special Services Hourly

<table>
<thead>
<tr>
<th>Line</th>
<th>Position Info</th>
<th>DisplayInfo</th>
</tr>
</thead>
</table>
| 13   | Position Code: 9000-060-106-02  
Position Description: Title III Parent Training/Workshops/Translations  
Position Start Date: July 01, 2019  
Position End Date: June 30, 2020 | Name: Malinowski, Stacey  
FTE: 1.0000  
Hourly Wage: $42.50  
Overtime Allowed: N |
| 14   | Position Code: 9000-060-106-03  
Position Description: Title III Parent Training/Workshops/Translations  
Position Start Date: July 01, 2019  
Position End Date: June 30, 2020 | Name: Franklin, Abby  
FTE: 1.0000  
Hourly Wage: $42.50  
Overtime Allowed: N |
| 15   | Position Code: 9000-060-106-04  
Position Description: Title III Parent Training/Workshops/Translations  
Position Start Date: July 01, 2019  
Position End Date: June 30, 2020 | Name: Jordan, Tatiana  
FTE: 1.0000  
Hourly Wage: $42.50  
Overtime Allowed: N |