District Goals 2019-20

- To create a comprehensive community outreach program that will educate the citizens of Dunellen about the proposed $23.8 million bond that will fund the construction and renovation plans created to address an emerging population and modern curricular needs. The program will culminate in the approval of the bond in a Special Election on December 10, 2019.
- To finalize the new emergency plans for the district and the individual schools while simultaneously creating a reunification plan that would be flexible enough to cover any emergency scenario, whether it be district-wide or isolated to a specific school or schools.
- To evaluate the curricular offerings in the middle school. This will include a reassessment of the cycle electives that will result in the development of new electives that best meet the needs of 21st century learners.
- To develop a new budget process that will reflect a zero-base philosophy and require each administrator to provide a detailed, itemized budget that they will defend in pre-budget meetings with the business administrator and the superintendent. This should result in a more transparent, streamlined budgetary process that accounts for every item and avoids departmental and/or building duplication.

Agenda: For the meeting of the Board of Education, December 10, 2019 at 7:30 pm Regular Public Meeting in the Dunellen High School Library, 411 First Street, Dunellen, New Jersey

I. Call to Order

II. Pledge of Allegiance and Moment of Silence

III. Roll Call

IV. Approval of Minutes
   A. Approval of November 12, 2019 minutes

V. President’s Remarks

VI. Superintendent’s Report

VII. Questions/Comments from Public – Agenda Items

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In support of this position, the law establishes a period of public comment at every public Board meeting.

Individuals wishing to speak must state their name and address. Comments can be limited to five minutes’ duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard.
All statements and/or questions shall be directed to the presiding officer and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy rights of others whose legal rights may be affected.

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VIII. Information/Reports/Action

A. Curriculum and Instruction

1. Based on the recommendation of Sandra Hoy-Weiberth, Director of Curriculum & Instruction, the list of instructional materials are deemed obsolete and can be disposed of in accordance with Board Policy and NJDOE regulations

B. Buildings and Grounds

C. Finance


   There were zero audit recommendations this year. We now have a surplus of $344,914.

   We also have a Capital Reserve Balance of $227,262 as of June 30, 2019.

2. Approve Change Order #1 for the contract between the Board of Education and Integrity Roofing, Inc. in the amount of a deduction of ($15,000) for unused construction allowances

D. Executive Session

E. Personnel

1. Approval of employment for individuals and positions listed on the attached “Staff Approval List” (salaries prorated for the remainder of the fiscal year)

2. Approval to accept the resignation of Ms. Lynn Guthreau, Teacher Aide at John P. Faber Elementary for retirement purposes, effective December 31, 2019

3. Approval to amend the extension of Mrs. Helen Maragos’ maternity leave of absence for the 2019-20 school year, with an anticipated return date of September 1, 2020
4. Approval of the Maternity Leave dates for Mrs. Nicole Mundy as follows:

<table>
<thead>
<tr>
<th>Dates</th>
<th>Type of Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 3, 2020 - March 11, 2020</td>
<td>Sick (27)</td>
</tr>
<tr>
<td>March 12, 2020 - June 4, 2020</td>
<td>FMLA unpaid with benefits</td>
</tr>
<tr>
<td>June 5, 2020 - September 1, 2020</td>
<td>Unpaid Leave no benefits</td>
</tr>
</tbody>
</table>

5. Approval of the maternity leave dates for Mrs. Shannon Pair as follows

<table>
<thead>
<tr>
<th>Dates</th>
<th>Type of Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 21, 2020 – February 16, 2020</td>
<td>NJ State Temporary Disability</td>
</tr>
<tr>
<td>February 18, 2020 – May 19, 2020</td>
<td>FMLA unpaid no benefits</td>
</tr>
<tr>
<td>May 20, 2020 – June 10, 2020</td>
<td>Sick Days (15)</td>
</tr>
<tr>
<td>June 11, 2020 – June 12, 2020</td>
<td>Personal Days (2)</td>
</tr>
<tr>
<td>June 15, 2020 – September 1, 2020</td>
<td>Unpaid Leave no benefits</td>
</tr>
</tbody>
</table>

IX. Board Policy and Operations

A. Approval of the first reading of the following Board Policy
   2418 Section 504 of the Rehabilitation Act of 1973 - Students (M)

B. Approval of the following Student Teachers - Classroom Observation Only

<table>
<thead>
<tr>
<th>Student Name</th>
<th>School</th>
<th>Placement</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taylor Hestvick</td>
<td>University of Hartford</td>
<td>Faber Elementary</td>
<td>Winter 2020</td>
</tr>
<tr>
<td>Meredith Lubliner</td>
<td>Penn State</td>
<td>Faber Elementary</td>
<td>Spring 2020</td>
</tr>
</tbody>
</table>

C. Approval of the following Volunteers

<table>
<thead>
<tr>
<th>Volunteer</th>
<th>Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amy Smith</td>
<td>Education</td>
</tr>
<tr>
<td>Fola Walker</td>
<td>Drama</td>
</tr>
</tbody>
</table>

D. Approval to accept the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board’s November 12, 2019 meeting, which encompasses all HIB findings between October 29, 2019 and November 12, 2019
E. Consent Motions

1. Approval of the Bills list dated 12/10/19

2. Acceptance of the Cafeteria Report for October 2019

3. Approve the School Breakfast Improvement Plan for Dunellen High School and Lincoln Middle School for the 2019-2020 school year

4. Transfers of Funds for October 2019

5. Approval to accept the following financial reports, append the reports to the minutes and approve the following certification for October 2019:

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of the report date, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Dunellen Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1

[Signature]
Brian P. DeLucia, Board Secretary

Pursuant to N.J.A.C. 6A:23A-16.10 (a), the Dunellen Board of Education hereby certifies that as of the report date after review of the Secretary’s Report (appropriations section) and upon the Board consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

6. Approval to allow student 20017 to complete the remainder of the 2019-2020 school year in the Dunellen School District

7. Approval of the 2019-2020 Shared Services Transportation Agreement with Middlesex Board of Education

8. Approval for travel reimbursement between workshops, trainings, in district and out of district schools for the Special Services Department personnel for the 2019-20 school year as outlined below:

   Amanda Lamoglia, Director                   not to exceed $1,000
   Eric Salvador, Social Worker                not to exceed $500
   Colyn Lucario, LDTC                         not to exceed $500
   Hiromi Cardoso, School Psychologist         not to exceed $500
   Viera Dudova, School Psychologist           not to exceed $500
   Donna Kennedy, Occupational Therapist      not to exceed $500
   Speech Therapists:
      Laura Lazzari and Monika Vakulchik        not to exceed $500
9. Approval for Mr. Kupiec, Mr. Tseng and Ms. Lancelot to provide home instruction for student 20145 at a cost of $42.50/hour

10. Approval for the Brookfield Schools/For Keeps Program staff to provide bedside instruction for student 100267 at a cost of $42.50/hour

11. Authorize the School Business Administrator to execute a parent-provided special education student transportation agreement, in accordance with Board Policy for the 2019-2020 school year at a cost of $4,000 (prorated) for student 25007

12. Approval to accept the donation of two used SmartBoards from Jim Horne for the Dunellen School District

13. Approval of the following staff travel:

<table>
<thead>
<tr>
<th>Participant</th>
<th>Workshop</th>
<th>Date</th>
<th>Cost</th>
<th>Funded by NCLB Title I</th>
<th>NCLB Title II</th>
<th>NCLB Title III</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laura Lazzari</td>
<td><em>How to Write an IEP, Piscataway, NJ</em></td>
<td>12/4/19</td>
<td>Mileage $2.98</td>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Poppy Brown-Elliott</td>
<td><em>Developing Number Concepts &amp; Number Sense, New Brunswick, NJ</em></td>
<td>12/6/19</td>
<td>Registration $195 Mileage $5.02</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Eileen DeNapoli</td>
<td><em>Developing Number Concepts &amp; Number Sense, New Brunswick, NJ</em></td>
<td>12/6/19</td>
<td>Registration $195 Mileage $5.02</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cuyler Tobin</td>
<td><em>School and Campus Preparedness, Response and Recovery to Active Shooter, Picatinny Arsenal, NJ</em></td>
<td>12/10/19</td>
<td>Mileage $25.02</td>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Caroline Dettlinger</td>
<td><em>Unstoppable Writing Teacher: Tools &amp; Tips to Create Classrooms Filled with Unstoppable Writers, Piscataway, NJ</em></td>
<td>12/11/19</td>
<td>Registration $155 Mileage $3.58</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kerry Johnson</td>
<td><em>Unstoppable Writing Teacher: Tools &amp; Tips to Create Classrooms Filled with Unstoppable Writers, Piscataway, NJ</em></td>
<td>12/11/19</td>
<td>Registration $155 Mileage $3.58</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jeffrey Murray</td>
<td><em>Is That Your Final Answer? Developing Mathematical Thinking with Questions, New Brunswick, NJ</em></td>
<td>12/13/19</td>
<td>Registration $195 Mileage $5.58</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Warren Tseng</td>
<td><em>Is That Your Final Answer? Developing Mathematical Thinking with Questions, New Brunswick, NJ</em></td>
<td>12/13/19</td>
<td>Registration $195 Mileage $5.20</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cuyler Tobin</td>
<td><em>Assistant Principal 2020 Expo, Monroe, NJ</em></td>
<td>1/10/20</td>
<td>Mileage $13.93 Other $1.55</td>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Teresa Diller</td>
<td><em>Multiplication &amp; Division Concepts and Development, N. Brunswick, NJ</em></td>
<td>1/10/20</td>
<td>Registration $195 Mileage $5.02</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Participant</td>
<td>Workshop</td>
<td>Date</td>
<td>Cost</td>
<td>Funded by</td>
<td></td>
<td></td>
</tr>
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<td></td>
<td></td>
</tr>
<tr>
<td>Laurie Mann</td>
<td><em>Multiplication &amp; Division Concepts and Development, N. Brunswick, NJ</em></td>
<td>1/10/20</td>
<td>Registration $195 Mileage $5.02</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rakhi Modi</td>
<td><em>Differentiating Instruction in Math, New Brunswick, NJ</em></td>
<td>1/16/20</td>
<td>Registration $195 Mileage $5.28</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lauren Caulfield</td>
<td><em>Strengthening Students’ Writing Skills, Freehold, NJ</em></td>
<td>1/22/20</td>
<td>Registration $279 Mileage $19.16</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Allison Dronne</td>
<td><em>Strengthening Students’ Writing Skills, Freehold, NJ</em></td>
<td>1/22/20</td>
<td>Registration $279 Mileage $19.16</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amanda Blount</td>
<td><em>Intervention Strategies Struggling Learners-Math, New Brunswick, NJ</em></td>
<td>1/27/20</td>
<td>Registration $195 Mileage $5.02</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jacqueline Dickerson</td>
<td><em>Intervention Strategies Struggling Learners, New Brunswick, NJ</em></td>
<td>2/3/20</td>
<td>Registration $195 Mileage $5.28</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rakhi Modi</td>
<td><em>Intervention Strategies Struggling Learners, New Brunswick, NJ</em></td>
<td>2/3/20</td>
<td>Registration $195 Mileage $5.28</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jessica Derkack</td>
<td><em>Middle/High School Conflict Resolution, New Brunswick, NJ</em></td>
<td>2/7/20</td>
<td>Mileage $7.31</td>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jeffrey Murray</td>
<td><em>Flipping the Math Classroom, New Brunswick, NJ</em></td>
<td>2/7/20</td>
<td>Registration $195 Mileage $5.58</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Caitlin Crawford</td>
<td><em>The Role of the School Climate Team, New Brunswick, NJ</em></td>
<td>2/26/20</td>
<td>Mileage $6.64</td>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Laurie Mann</td>
<td><em>Differentiating Instruction in Math, New Brunswick, NJ</em></td>
<td>2/27/20</td>
<td>Registration $195 Mileage $5.02</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cheryl O’Neill</td>
<td><em>Differentiating Instruction in Math, New Brunswick, NJ</em></td>
<td>2/27/20</td>
<td>Registration $195 Mileage $5.02</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shari Krauss</td>
<td><em>Remediating Word Recognition Difficulties, Eatontown, NJ</em></td>
<td>3/25/20</td>
<td>Registration $100 Mileage $12.46</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jacqueline Dickerson</td>
<td><em>Empowering Students Who Ask “When are we ever going to use this Math?”, New Brunswick, NJ</em></td>
<td>3/27/20</td>
<td>Registration $195 Mileage $5.28</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Warren Tseng</td>
<td><em>Principles of Technology in Teaching Math, New Brunswick, NJ</em></td>
<td>5/11/20</td>
<td>Registration $195 Mileage $5.20</td>
<td>Yes</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

F. Looking Ahead

1. December 12 – ½ day Staff Development
2. Faber Winter Concert – December 17 at 6:30 pm in All Purpose Room
3. Lincoln Middle & Dunellen High Schools Band Concert – December 18 at 7:00 pm
4. Lincoln Middle & Dunellen High Schools Choir Concert – December 19 at 7:00 pm
5. Winter Recess – 12/21/19 thru 1/1/20 (Schools reopen 1/2/20)
6. Dunellen High School Mistletoe – January 3 at 7:00 pm
7. Re-organization Board Meeting – January 7 at 7:30 pm

19: 12-10
X. Comments from the Public – Any Issue/Topic

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XI. New Business

XII. President’s Remarks

XIII. Executive Session

XIV. Adjournment
### AfterCare Program

**Location:** AfterCare Program  
**Department:** Aftercare

<table>
<thead>
<tr>
<th>Line</th>
<th>Position Info</th>
<th>Display Info</th>
</tr>
</thead>
</table>
| 1    | **Position Code:** 9600-010-066-61  
**Position Description:** Program Aide  
**Position Start Date:** November 25, 2019  
**Position End Date:** June 30, 2020 | **Name:** Murray, Emily  
**FTE:** 1.0000  
**Hourly Wage:** $10.00  
**Overtime Allowed:** N |
| 2    | **Position Code:** 9600-010-066-62  
**Position Description:** Program Aide  
**Position Start Date:** December 11, 2019  
**Position End Date:** June 30, 2020 | **Name:** Ardon-Barillas, Barbara  
**FTE:** 1.0000  
**Hourly Wage:** $10.00  
**Overtime Allowed:** N |
| 3    | **Position Code:** 9600-010-066-75  
**Position Description:** Program Aide Sub  
**Position Start Date:** September 01, 2019  
**Position End Date:** June 30, 2020 | **Name:** DelCampo, Rachel  
**FTE:** 1.0000  
**Hourly Wage:** $15.00  
**Overtime Allowed:** N |

### Dunellen High School

**Location:** Dunellen High School  
**Department:** Athletic Activities DHS

<table>
<thead>
<tr>
<th>Line</th>
<th>Position Info</th>
<th>Display Info</th>
</tr>
</thead>
</table>
| 4    | **Position Code:** 9200-040-050-08  
**Position Description:** Cross-Country Varsity  
**Position Start Date:** July 01, 2019  
**Position End Date:** June 30, 2020 | **Name:** Buggey, Jonathan  
**Guide:** DEA Extra Curricular: Athletics - Step 3 Step III: Varsity  
**Coach:**  
**FTE:** 1.0000  
**Salary:** $7,162.00  
**FTE Salary:** $7,162.00  
**Overtime Allowed:** N |

### Dunellen High School

**Location:** Dunellen High School  
**Department:** Extra Curricular DHS

<table>
<thead>
<tr>
<th>Line</th>
<th>Position Info</th>
<th>Display Info</th>
</tr>
</thead>
</table>
| 5    | **Position Code:** 9000-040-051-05  
**Position Description:** Musician Services  
**Position Start Date:** July 01, 2019  
**Position End Date:** June 30, 2020 | **Name:** Kaufman Van Ness, Julia  
**FTE:** 1.0000  
**Wage:** $400.00  
**Overtime Allowed:** N |

### Dunellen High School

**Location:** Dunellen High School  
**Department:** C&I Hourly

<table>
<thead>
<tr>
<th>Line</th>
<th>Position Info</th>
<th>Display Info</th>
</tr>
</thead>
</table>
| 6    | **Position Code:** 2400-040-104-09  
**Position Description:** DHS - Curriculum Writing - English I NTE  
20 hours  
**Position Start Date:** September 01, 2019  
**Position End Date:** June 30, 2020 | **Name:** Boyle, Keith  
**FTE:** 1.0000  
**Hourly Wage:** $42.50  
**Overtime Allowed:** N |
| 7    | **Position Code:** 2400-040-104-10  
**Position Description:** DHS - Curriculum Writing - English I Honors NTE  
10 hours  
**Position Start Date:** September 01, 2019  
**Position End Date:** June 30, 2020 | **Name:** Boyle, Keith  
**FTE:** 1.0000  
**Hourly Wage:** $42.50  
**Overtime Allowed:** N |
| 8    | **Position Code:** 2400-040-104-11  
**Position Description:** DHS - Curriculum Writing - Understanding Writing NTE  
10 hours  
**Position Start Date:** September 01, 2019  
**Position End Date:** June 30, 2020 | **Name:** Lowenberg, Anthony  
**FTE:** 1.0000  
**Hourly Wage:** $42.50  
**Overtime Allowed:** N |
### Dunellen School District
**Board of Education**
**Staff Approval List**
**Board Approval Date: 12/10/2019**

**Location:** Dunellen High School  
**Department:** School Based: Hourly

<table>
<thead>
<tr>
<th>Line</th>
<th>Position Info</th>
<th>Display Info</th>
</tr>
</thead>
</table>
| 9    | Position Code: 9500-040-107-01  
Position Description: Woodshop Work  
Position Start Date: July 01, 2019  
Position End Date: June 30, 2020 | Name: Shimko, John  
FTE: 1.0000  
Hourly Wage: $42.50  
Overtime Allowed: N |

**Location:** John P. Faber Elementary School  
**Department:** Long Term Subs

<table>
<thead>
<tr>
<th>Line</th>
<th>Position Info</th>
<th>Display Info</th>
</tr>
</thead>
</table>
| 10   | Position Code: 9000-050-100-04  
Position Description: Long Term Sub: Elementary  
Position Start Date: September 01, 2019  
Position End Date: June 30, 2020 | Name: DelCampo-Roach, Audrey  
Guide: DEA Teachers - MA Step:2  
FTE: 1.0000  
Salary: $50,700.00 FTE Salary: $50,700.00  
Overtime Allowed: N |

**Location:** John P. Faber Elementary School  
**Department:** C&I Hourly

<table>
<thead>
<tr>
<th>Line</th>
<th>Position Info</th>
<th>Display Info</th>
</tr>
</thead>
</table>
| 11   | Position Code: 2400-050-104-10  
Position Description: Title I ESSA Instructors for Math Intervention/Enhancement Program NTE 20 hours  
Position Start Date: September 01, 2019  
Position End Date: June 30, 2020 | Name: O’Neill, Cheryl  
FTE: 1.0000  
Hourly Wage: $42.50  
Overtime Allowed: N |
| 12   | Position Code: 2400-050-104-11  
Position Description: Title I ESSA Instructors for Math Intervention/Enhancement Program NTE 20 hours  
Position Start Date: September 01, 2019  
Position End Date: June 30, 2020 | Name: Krull, Marissa  
FTE: 1.0000  
Hourly Wage: $42.50  
Overtime Allowed: N |
| 13   | Position Code: 2400-050-104-12  
Position Description: Title I ESSA Instructors for Math Intervention/Enhancement Program NTE 20 hours  
Position Start Date: September 01, 2019  
Position End Date: June 30, 2020 | Name: Pukash, Samantha  
FTE: 1.0000  
Hourly Wage: $42.50  
Overtime Allowed: N |
| 14   | Position Code: 2400-050-104-16  
Position Description: Title I: ESSA Instructor for Language Arts Intervention/Enhancement Program NTE 20 hours  
Position Start Date: September 01, 2019  
Position End Date: June 30, 2020 | Name: Caruso, Brieann  
FTE: 1.0000  
Hourly Wage: $42.50  
Overtime Allowed: N |
| 15   | Position Code: 2400-050-104-17  
Position Description: Title I: ESSA Instructor for Language Arts Intervention/Enhancement Program NTE 20 hours  
Position Start Date: September 01, 2019  
Position End Date: June 30, 2020 | Name: Reiter, Kathleen  
FTE: 1.0000  
Hourly Wage: $42.50  
Overtime Allowed: N |
| 16   | Position Code: 2400-050-104-18  
Position Description: Title I: ESSA Instructor for Language Arts Intervention/Enhancement Program NTE 20 hours  
Position Start Date: September 01, 2019  
Position End Date: June 30, 2020 | Name: DeSouza, Aline  
FTE: 1.0000  
Hourly Wage: $42.50  
Overtime Allowed: N |

**Location:** John P. Faber Elementary School  
**Department:** Special Services Hourly
<table>
<thead>
<tr>
<th>Line</th>
<th>Position Info</th>
<th>DisplayInfo</th>
</tr>
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| 17   | **Position Code:** 9000-050-106-100  
      | **Position Description:** ELA Planning / Lessons  
      | **Position Start Date:** July 01, 2019  
      | **Position End Date:** June 30, 2020 | **Name:** DeLeonardo, Jason  
      |                                      | **FTE:** 1.0000  
      |                                      | **Hourly Wage:** $42.50  
      |                                      | **Overtime Allowed:** N |