District Goals 2019-20

- *To create a comprehensive community outreach program that will educate the citizens of Dunellen about the proposed $23.8 million bond that will fund the construction and renovation plans created to address an emerging population and modern curricular needs. The program will culminate in the approval of the bond in a Special Election on December 10, 2019.*

- *To finalize the new emergency plans for the district and the individual schools while simultaneously creating a reunification plan that would be flexible enough to cover any emergency scenario, whether it be district-wide or isolated to a specific school or schools.*

- *To evaluate the curricular offerings in the middle school. This will include a reassessment of the cycle electives that will result in the development of new electives that best meet the needs of 21st century learners.*

- *To develop a new budget process that will reflect a zero-base philosophy and require each administrator to provide a detailed, itemized budget that they will defend in pre-budget meetings with the business administrator and the superintendent. This should result in a more transparent, streamlined budgetary process that accounts for every item and avoids departmental and/or building duplication.*

**Agenda:** For the re-organization meeting of the Board of Education, January 7, 2020 at 7:30 pm in the Dunellen High School Library, 411 First Street, Dunellen, New Jersey

**I. Call to Order**

**II. Pledge of Allegiance and Moment of Silence**

**III. Meeting Announcement**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Dunellen Board of Education has caused notice of this meeting by having the date, time, and place thereof posted on January 9, 2019 at the Dunellen Board of Education Office and by having sent a copy of such notice to:

- Dunellen Borough Clerk
- The Courier-News
- The Home News Tribune
- The District Schools

**Transaction of Business for Which Meeting was Called**

- **Public Session:** Re-Organization Meeting
IV. Organization

The re-organization meeting of the Dunellen Board of Education to be called to order at 7:30 P.M. by Superintendent, Mr. Eugene G. Mosley.

A. Announcement of Official Results of School Elections

The following results of the School Election held on Tuesday, November 5, 2019.

Jenny L. Ciannello for 3 years received 631
Isaias Noel Gendrano III for 3 years received 520
Lisa Howard for 3 years received 555

B. Administration of Oaths to Newly Elected Board Members

C. Roll Call

D. Election of Officers

Nomination for ______________________ as President for the Dunellen Board of Education.

Meeting turned over to the President of the Board of Education.

Nomination for ______________________ as Vice President for the Dunellen Board of Education.

E. Executive Session
F. Establishment of Regular Meeting Dates

The following dates are designated as the regular meeting dates of the Dunellen Board of Education:

**DUNELLEN BOARD OF EDUCATION**
**REGULAR MEETING DATES**
*All meetings begin at 7:30 p.m. at Dunellen High School unless otherwise noted*

<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>28</td>
<td></td>
</tr>
<tr>
<td>February</td>
<td>11</td>
<td>25</td>
</tr>
<tr>
<td>March</td>
<td>10</td>
<td>24</td>
</tr>
<tr>
<td>April</td>
<td>7</td>
<td>28 (7:00 pm Executive Session: personnel matters until approximately 8:00 pm)</td>
</tr>
<tr>
<td>May</td>
<td>5</td>
<td>19</td>
</tr>
<tr>
<td>June</td>
<td>15 (Monday)</td>
<td></td>
</tr>
<tr>
<td>July</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>August</td>
<td>11</td>
<td></td>
</tr>
<tr>
<td>September</td>
<td>1</td>
<td>22</td>
</tr>
<tr>
<td>October</td>
<td>6</td>
<td>27</td>
</tr>
<tr>
<td>November</td>
<td>17</td>
<td></td>
</tr>
<tr>
<td>December</td>
<td>15</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Month</th>
<th>Date</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>5</td>
<td>Re-organization Meeting</td>
</tr>
</tbody>
</table>

V. President’s Remarks

VI. Superintendent’s Report

VII. Questions/Comments from Public – Agenda Items

VIII. Board Policy and Operations: Re-Organization

A. Conduct of Meetings

Robert’s Rules of Order, Newly Revised, shall govern the Board of Education in the conduct of its meetings.

B. Continuation of Policies

The Board of Education shall continue existing By-Laws and Policies.

C. Continuation of Education Program

The Board of Education shall maintain the district’s educational program for Grades Kindergarten through Grade Twelve.
D. Approval of Textbooks

The list of textbooks currently in use shall be approved for the 2020-2021 school year until such time that the Board decides to revise or update this list.

E. Official Newspapers

The Courier News and The Home-News Tribune are designated as the official newspapers of this Board of Education.

F. Committee Appointments

The Board currently operates as a committee of the whole and Ad-Hoc committees will be formed as necessary.

G. Bank Depositories

The following are named depositories of Board of Education funds:

1. Provident Savings Bank of Dunellen (Depository)
2. The Bank of New York (Escrow Agent for Refunding of Bonds)
3. Wells Fargo Bank, N.A. (Escrow Agent for Refunding of 2004 Bonds)

H. Approval for the Maintenance of Bank Accounts

The following bank accounts will be maintained by the Board of Education for the respective purposes:

1. Board of Education Regular Account
2. Board of Education Payroll Account
3. Board of Education Payroll Deduction Account
4. Board of Education Athletic Checking Account
5. Dunellen High School Fund Checking Account
6. John P. Faber Fund Checking Account
7. Athletic Department Lock Box
8. Dunellen Board of Education Safety Deposit Box
9. Board of Education Flexible Spending Account
10. Board of Education Unemployment Trust Account
11. Board of Education Cafeteria Pre-Pay Account
I. Approval of the Student Activities Sub-Acounts

The following sub-accounts will be maintained by the Board of Education for the respective purposes:

**DHS/LMS ACTIVITIES ACCOUNTS**
- LMS Spanish Fund
- Cheerleaders
- Student Council 9-12
- Student Council 6-8
- Honor Society
- DHS Vocal Music
- Band and Orchestra
- Library Book Fund
- Drama
- French Club
- Spanish Club
- SAFE Home
- Art Club
- Renaissance Program
- Biology Club
- NAHS Scholarship Fund
- Varsity Boys Basketball Fund
- Girl Varsity Basketball
- Girls Varsity Soccer
- LMS Vocal Music Account
- Megan Ripley Scholarship Fund
- Hall of Fame
- Exodus
- Girls Varsity Softball
- DHS Track
- 2nd Grade Field Trips
- DHS Cross Country
- 8th grade field trip
- LMS Yearbook
- Boys Varsity Baseball
- 6th Grade Field Trip Account
- 7th Grade Field Trip Account
- Transition Project
- DHS Tennis
- Class of 2012
- Class of 2013
- Class of 2014
- Class of 2015
- Class of 2016
- Class of 2017
- Class of 2018
- Class of 2019
- Class of 2020
- Class of 2021
- Class of 2020
- Special Education (MD Class)
- Scholarship/AP Clearing
- Flower & Gift Fund
- Carol Fund
- SAT Prep Course
- Math League

**DHS/LMS (continued)**
- Football Fan Club
- Football Reunion
- Multi Media Production
- Science Department
- History Club
- Bennett Singh Brand Memorial Fund
- Woodshop

**FABER ACTIVITIES ACCOUNTS**
- Band
- Faber Choir
- Ecology Club
- Library
- Chess Club
- Jump-A-Thon Account
- Art Club
- Faber Student Council
- Pre-School
- Kindergarten Field Trips
- Yearbook Account
- 1st Grade Field Trips
- 1st Grade Field Trips
- 3rd Grade Field Trips
- 4th Grade Field Trips
- 5th Grade Field Trips
- American Legion Scholarships
- Newspaper
- Faber Strings
- Kate Klise Author Visit
- Katrina Relief Effort Fund
- Faber Children’s Fund
- Resource Room
- PBSIS
J. Approval for the Appointment of Agents for Accounts

1. RESOLVED, that the Board President, or the Board Vice President, and the Board Secretary, or the Superintendent of Schools, be hereby authorized to sign all checks and drafts of the Board drawn on the Board’s Regular Account No. 6422-0123-4 at the Provident Savings Bank of Dunellen, Dunellen, New Jersey (two signatures required) and that each of them is hereby authorized to endorse for deposit checks and drafts payable to the Board, and BE IT FURTHER RESOLVED, that all prior authorizations are canceled, and that the provisions of this resolution take effect this date.

2. RESOLVED, that the Superintendent of Schools, be hereby authorized to sign all checks and drafts of the Board drawn on the Board’s Payroll Account No. 6036-0596-5 at the Provident Savings Bank, Dunellen, New Jersey (one signature required), and that he is hereby authorized to endorse for deposit checks and drafts payable to the Board, and BE IT FURTHER RESOLVED, that all prior authorizations are canceled and that the provisions of this resolution take effect this date.

3. RESOLVED, that the Superintendent of Schools, be hereby authorized to sign all checks and drafts of the Board drawn on the Board’s Payroll Deduction Account No. 6036-0928-6 at the Provident Savings Bank, Dunellen, New Jersey (one signature required), and that he is hereby authorized to endorse for deposit checks and drafts payable to the board, and BE IT FURTHER RESOLVED, that all prior authorizations are canceled and that the provisions of this resolution take effect this date.

4. RESOLVED, that the High School Principal or Lincoln Middle School Principal, and the Board Secretary or the Superintendent of Schools, be hereby authorized to sign all checks and drafts on the Board’s Athletic Checking Account No. 8822-0868-3 at the Provident Savings Bank, Dunellen, New Jersey (two signatures required) and that each of them is hereby authorized to endorse for deposit checks and drafts payable to the Board, and BE IT FURTHER RESOLVED, that all prior authorizations are canceled, and that the provisions of this resolution take effect this date.

5. RESOLVED, that the High School Principal or Lincoln Middle School Principal, and the Board Secretary or the Superintendent of Schools (two signatures required) be hereby authorized to sign all checks and drafts drawn on the Board’s Dunellen High School Fund Checking Account No. 6422-0161-7 at the Provident Savings Bank, Dunellen, New Jersey, and that each of them is hereby authorized to endorse for deposit checks and drafts payable to the Board and, BE IT FURTHER RESOLVED, that all prior authorizations are canceled and that the provisions of this resolution take effect this date.
6. RESOLVED, that the John P. Faber School Principal, and the Board Secretary, or the Superintendent of Schools, be hereby authorized to sign all checks and drafts drawn on the Board's John P. Faber School Fund Checking Account No. 7822-0274-8 (two signatures required) at the Provident Savings Bank, Dunellen, New Jersey, and that each of them is hereby authorized to endorse for deposit checks and drafts payable to the Board and, BE IT FURTHER RESOLVED, that all prior authorizations are canceled and that the provisions of this resolution take effect this date.

7. RESOLVED, that the Board Secretary or his designee be permitted to deposit moneys collected at athletic events into Lock Box Account No. 1948 at Provident Savings Bank, Dunellen, New Jersey. BE IT FURTHER RESOLVED, that the Coordinator of Athletics, or the Board Secretary, or the Superintendent of Schools, or High School Principal, be authorized to collect the moneys deposited into Lock Box Account No. 1948.

8. RESOLVED, that the Business Administrator/Board Secretary, or the Assistant to the Business Administrator, be authorized to access a Safe Deposit Box #1300 in the vault of the Provident Savings Bank, Dunellen, New Jersey, and that all documents be subject to access on the application of the Dunellen Board of Education signed by the Board Secretary, or the Superintendent of Schools, and BE IT FURTHER RESOLVED, that all prior authorizations are canceled and that the provisions of this resolution take effect this date.

9. RESOLVED, that the Business Administrator/Board Secretary or the Superintendent of Schools, are authorized to sign all checks and drafts drawn on the Cafeteria Pre-Pay Account No. 982200396 at the Provident Savings Bank of Dunellen, and BE IT FURTHER RESOLVED, that all prior authorizations are canceled and that the provisions of this resolution take effect this date.

10. RESOLVED, that the Board Secretary, or the Superintendent of Schools, are authorized to make wire transfers for the purpose of investment of Board funds in accordance with Board of Education Policy No. 604 – Investments and applicable State of New Jersey statutes.

11. RESOLVED, that the Board Secretary or the Superintendent of Schools, are authorized to make withdrawals on the Laurie Keating-Petroino Scholarship Fund Passbook Savings Account No. 22015495-0 at the Provident Savings Bank of Dunellen (one signature required), and BE IT FURTHER RESOLVED, that all prior authorizations are canceled and the provisions of this resolution take effect this date.

12. RESOLVED, that the Board Secretary or the Superintendent of Schools, are authorized to make withdrawals from the Edward & Beverly Ryan Scholarship Trust Money Market Account No. 8322-1622-4 at the Provident Savings Bank of Dunellen, and BE IT FURTHER RESOLVED, that all prior authorizations are canceled and the provisions of this resolution take effect this date.
13. RESOLVED, that the Board Secretary and the Superintendent of Schools (two signatures required) be hereby authorized to sign all checks and drafts drawn on the Dunellen Board of Education Flexible Spending Account No. 603634701 at the Provident Savings Bank, Dunellen, New Jersey, and that each of them is hereby authorized to endorse for deposit checks and drafts payable to the Board and, BE IT FURTHER RESOLVED, that all prior authorizations are canceled and that the provisions of this resolution take effect this date.

14. RESOLVED, that the Board Secretary be hereby authorized to sign all checks and drafts drawn on the Dunellen Board of Education Unemployment trust Account No. 603635708 at the Provident Savings Bank, Dunellen, New Jersey, and that he/she is hereby authorized to endorse for deposit checks and drafts payable to the Board and, BE IT FURTHER RESOLVED, that all prior authorizations are canceled and that the provisions of this resolution take effect this date.

K. The Dunellen Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(1), with the firm of Schenck, Price, Smith & King, LLP as the District General Counsel for the Reorganization Year January 1, 2020 through December 31, 2020. Schenck, Price, Smith & King, LLP will be compensated as set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

L. The Dunellen Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(1), with the firm of Ardito & Co., LLP as the District auditor for the fiscal year ended June 30, 2019. Ardito & Co., LLP will be compensated as set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

M. The Dunellen Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(2), with the firm of CBIZ Insurance Services, Inc. and Brown & Brown Benefit Advisors, Inc. as the Co-brokers of Record for Commercial Package policies (e.g. property, liability) for the Reorganization Year January 1, 2020 through December 31, 2020. CBIZ Insurance Services, Inc. and Brown & Brown Benefit Advisors, Inc. will be compensated as set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

N. The Dunellen Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(1), with the firm of Phoenix Advisors, Inc. as the District Financial Advisor for the Reorganization Year January 1, 2020 through December 31, 2020. Phoenix Advisors, Inc. will be compensated as set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

O. The Dunellen Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(1), with the firm of Spiezle Architectural Group as the District Design Consultant / Architect for the Reorganization Year January 1, 2020 through December 31, 2020. Spiezle Architectural Group will be compensated as set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.
The Dunellen Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(1), with Dr. Ronald Frank as the District Physician/Medical Inspector for the Reorganization Year January 1, 2020 through December 31, 2020. Dr. Ronald Frank will be compensated as set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

The Dunellen Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(1), with New Age Behavioral Consultants, L.L.C. as the District BCBA consultant for the Reorganization Year January 1, 2020 through December 31, 2020. New Age Behavioral Consultants will be compensated as set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

The Dunellen Board of Education enters into a professional services contract, pursuant to N.J.S.A. 18A:18A-5a(1), with the firm of AHERA Consultants, Inc. as the Asbestos Management Inspector for the Reorganization Year January 1, 2020 through December 31, 2020. AHERA Consultants, Inc. will be compensated as set forth in the professional services contract. The contract is available for public inspection in the office of the Board Secretary.

Mr. Paul Lynch is appointed as Affirmative Action Officer.

Business Administrator/Board Secretary is appointed as the District Qualified Purchasing Agent with a bid threshold of $40,000, Custodian of Records (OPRA), Right to Know Officer and the Public Agency Compliance Officer (PACO).

Ms. Amanda Lamoglia is appointed as the 504 Coordinator.

Mr. Frank Patullo is appointed as the Integrated Pest Management Coordinator, Chemical Hygiene Officer and Indoor Air Quality Designee.

Mr. Paul Lynch is appointed as Title IX Coordinator.

Mr. Eugene G. Mosley is appointed the District Representative to the Representative Assembly of the Educational Services Commission of New Jersey.

Approval of the following Tax Shelter Annuity Companies/Brokers:

AXA Equitable
214 Carnegie Center
Suite 110
Princeton, NJ 08540

MetLife
581 Main Street
Suite 650
Woodbridge, NJ 07095

Lincoln Investment
6111 Main Street
Voorhees, NJ 08043

Ms. Eileen Sanok is appointed as Homeless Liaison.
AA. The High School Assistant Principal Secretary is appointed as Issuing Officer for Working Papers.

BB. Approval for individual Travel Limitation for regular business travel up to $5,000 and District maximum of $100,000.

CC. ________________ is appointed the representative to the Middlesex County School Boards Association and as the New Jersey School Board Association Delegate.

DD. Authorization to enter into contracts with certain approved State Cooperative (purchasing) Contract vendors. Pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c) the Purchasing Agent is authorized to purchase certain goods or services from approved New Jersey State Contract Vendors (as published by the New Jersey Department of the Treasury) for the 2020-2021 school year pursuant to all conditions of the individual State contracts.

EE. Authorization to enter into contracts with certain approved Federal General Services Administration / Federal Supply Schedule (GSA/FSS) Contract vendors. Pursuant to N.J.S.A. 52:34-6.1, 52:34-6.3, 40A:11-12, 18A:18A-10 and 18A:64A-25.9) the Purchasing Agent is authorized to purchase certain goods or services from approved GSA contract vendors (as published by the General Services Administration) for the 2020-2021 school year pursuant to all conditions of the individual General Services Administration (GSA) contracts.

IX. Information/Reports/Action

A. Curriculum and Instruction

1. Approval of the 2020-2021 District Calendar

B. Executive Session

C. Personnel

1. Approval of employment for individuals and positions listed on the attached “Staff Approval List” (salaries prorated for the remainder of the fiscal year)

2. Approval to accept the Maternity Leave dates for Mrs. Melissa Vanraes as follow:

<table>
<thead>
<tr>
<th>Dates</th>
<th>Type of Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 18, 2020 - March 2, 2020</td>
<td>Sick Days (10)</td>
</tr>
<tr>
<td>March 3, 2020 - June 2, 2020</td>
<td>FMLA unpaid with benefits</td>
</tr>
<tr>
<td>June 3, 2020 - September 1, 2020</td>
<td>Unpaid Leave no benefits</td>
</tr>
</tbody>
</table>

X. Board Policy and Operations

A. Approval of the second and final reading of the following Board Policy

2418 Section 504 of the Rehabilitation Act of 1973 - Students (M)
B. Approval of the following Student Teacher - Classroom Observation Only

<table>
<thead>
<tr>
<th>Name</th>
<th>School</th>
<th>Placement</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yorlenis Meneses</td>
<td>Middlesex County College</td>
<td>Faber Elementary</td>
<td>Spring 2020</td>
</tr>
</tbody>
</table>

C. Approval of the following Intern

<table>
<thead>
<tr>
<th>Name</th>
<th>School</th>
<th>Placement</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alyssa Geczi</td>
<td>Montclair University</td>
<td>DHS - Guidance</td>
<td>Jan 2020 - June 2020</td>
</tr>
</tbody>
</table>

D. Consent Motions

1. Approval of the Bills list dated 1/7/20

2. Approval of the 2019-2020 Shared Services Transportation Agreement with Middlesex Board of Education

3. Approval for Mr. Tseng and Ms. Franklin to provide home instruction for student 100228 at a cost of 42.50/hour

4. Approval for Agata Siedlewski to provide bedside instruction for student 100267 at a cost of 39.00/hour

5. Approval of the following staff travel:

<table>
<thead>
<tr>
<th>Participant</th>
<th>Workshop</th>
<th>Date</th>
<th>Cost</th>
<th>Funded by</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>NCLB Title I NCLB Title II NCLB Title III</td>
</tr>
<tr>
<td>Paul Lynch</td>
<td>MCSPA, East Brunswick, NJ</td>
<td>1/23/20</td>
<td>No Cost</td>
<td>No</td>
</tr>
<tr>
<td>Kristen Yorkanis</td>
<td>Middlesex County Guidance Council, East Brunswick, NJ</td>
<td>1/24/20</td>
<td>Mileage $9.42</td>
<td>No</td>
</tr>
<tr>
<td>Sandy Hoy-Weibeth</td>
<td>NJSLA Mandatory Training, Whippany, NJ</td>
<td>2/27/20</td>
<td>Mileage $16</td>
<td>No</td>
</tr>
</tbody>
</table>

XI. Comments from the Public – Any Issue/Topic

XII. New Business

XIII. President’s Remarks

XIV. Adjournment
## John P. Faber Elementary School
**Department:** Resource Room

<table>
<thead>
<tr>
<th>Line</th>
<th>Position Code</th>
<th>Position Description</th>
<th>Position Start Date</th>
<th>Position End Date</th>
<th>Name</th>
<th>Guide</th>
<th>FTE</th>
<th>Salary</th>
<th>Overtime Allowed</th>
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<tbody>
<tr>
<td>1</td>
<td>2405-050-043-01</td>
<td>Resource Program Teacher</td>
<td>January 08, 2020</td>
<td>June 30, 2020</td>
<td>Rich, Aylin</td>
<td>DEA Teachers - MA Step2</td>
<td>1.0000</td>
<td>$50,700.00</td>
<td>N</td>
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## Lincoln Middle School
**Department:** Special Services Hourly

<table>
<thead>
<tr>
<th>Line</th>
<th>Position Code</th>
<th>Position Description</th>
<th>Position Start Date</th>
<th>Position End Date</th>
<th>Name</th>
<th>FTE</th>
<th>Hourly Wage</th>
<th>Overtime Allowed</th>
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<tbody>
<tr>
<td>2</td>
<td>1485-060-106-01</td>
<td>Title III Immigrant, Adult ESL Program 8 weeks</td>
<td>January 21, 2020</td>
<td>March 26, 2020</td>
<td>Aftab, Tyler</td>
<td>1.0000</td>
<td>$42.50</td>
<td>N</td>
</tr>
<tr>
<td>3</td>
<td>1485-060-106-02</td>
<td>Title III Immigrant, Adult ESL Program 8 weeks</td>
<td>January 21, 2020</td>
<td>March 26, 2020</td>
<td>Franklin, Abby</td>
<td>1.0000</td>
<td>$42.50</td>
<td>N</td>
</tr>
</tbody>
</table>